

Newcastle Elementary PTSA

Parent Teacher Student Association



Newcastle PTSA Board Meeting
Tuesday, August 19, 2025
Renton Highlands Library
6pm-7pm

In attendance: Fio, Katie, Jill, Paul, Lynnyetta, Nikita, Melissa, Alicia, Emily, Bindi Patel (non-voted VP Programs), Dr. Wood (zoom)

Topics

Dr. Wood Update - due to school enrollment reduction and EVP results, will have one less 2nd grade class for 2025/2026 school year. Thursday will vote on Teacher Rep for PTSA Board.

Board Items

Review [Mission](#) and [Standing Rules](#) - Propose any changes/improvements - Board reviewed the current mission and standing rules. For the Mission identified a few items to update and identified the need to add in the Standing Rules the addition of the use of debit cards for select members as already voted in as a change to the 2024/2025 school year. Will add and vote in first General Meeting in Sept.

Identify top 3-5 priorities/goals for the year - not discussed in full. Fundraising is top priority.

President Update

- a) Board Bio's
 - a. Send BIODs (Picture, kids grade to President email)- Board to take group picture at Meet the Teacher
- b) Popsicles on the Playground 11:30am
- c) Newcastle Days: What's our goal? - Goal is focused on Membership Drive and community involvement. Discussed Liberty High School PTSA requested to share the booth/cost but given how small the booth is, first year of doing Newcastle Days and parents may get confused which PTSA they are signing up for opted to decline. Volunteers - Katie to reach out to high school members to help with face painting. Use same supplies from Spring Fling. Activities - Face painting, Plinko board for prized/candy, Membership QR code and have Paw decals on hand for new members. 5th grade volunteers can sell car wash tickets in shifts.
- d) Everyone join PTSA? Reach out to EVP volunteers. - Board members are required to be PTSA Members. Volunteer approvals escalated for the first two weeks of school sign ups.

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- e) Curriculum Night- PTSA will have talking points at general meeting (Fio/Katie)
Lion Art Chairs Hillary and Kelsey will talk about Lion Art.

Volunteer Update

- a) Meet the teacher lunch- Catering for teachers paid for by PTSA
- b) First two weeks of school - need volunteers approved by District help with lunch, recess, in/out of school. Stephanie to set up Sign up sheet.

Ways and Means Update

- a) Spirit Wear/Teachers & Staff Links - Will have first Spirit Wear sale through new vendor - Mossy Trails during second/third week of school.
- b) Neon Fun Run - major fundraiser for the year. Team working with Booster (vs prior years have used Orange Ruler).
- c) Brown Bear Car Wash - 5th Grade fundraising - 5th graders selling car wash tickets to raise funds for camp - rec'd 800 tickets to sell

Programs Update

- a) Lion Art - Hillary and Kelsey will do a small presentation on curriculum night (to explain art curriculum and encourage parents to volunteer for art).
- b) Afterschool enrichment program:
Sponge Spanish offers other languages: Spanish, Mandarin and French.
Dr. Wood - Survey: He requested we do a survey to parents to know which language would best fit the community.

Outreach Update

- a) Kinder Connect - Participation is doing great, and it's a great opportunity to recruit new parents.
- b) Support families who are new. Need to get a list from Pam.
- c) Reach to translators for new NC families(if needed) - Not discussed.

Treasurer Update

- c) Vote Check signers - Current board voted on new check signers for 2025/2026 school year: Fiorella Tapiarene, Katie Green, Jill Binks, Alicia Singh and Paul Graves. Paul is only remaining check signer from the previous school year. All other signers must be removed. New signers to visit Homestreet Bank in Newcastle to fill out new forms in person. Date TBD.

Secretary Updates

- a. Training – PTA Leaders - reminder to complete by end of September

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End of meeting comments

Board members provided ideas for fundraising:

- a) Fio asked Dr. Wood if the school district would allow us to have a holiday bazaar.
- b) Bindy said we could have an adult night in the golf club. Lynnyeta said she can contact them because she can get us a great deal in room rental and appetizers.
- c) Spoke about the possibility of a casino night.
- d) Focus on adult only fundraising (that involves a night out, wine tasting, etc) would work well.

Signed by President:

Upcoming dates to remember:

- August 26: Classroom Assignments (log into Skyward after 5pm)
- August 27: Meet the Teacher (11am-noon)
- August 28: 1st day of school (grades 1-5)
- August 28, 29 and September 2nd: Mandatory Family Connection for TK and Kindergarten (sign-ups in August)
- August 30: 2nd Kinder Connect (Volunteers needed to help parents with membership and volunteer opportunities)
- September 3: 1st day of Kindergarten
- September 6: Newcastle Days
- September 9: Curriculum Night